



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

October 22, 2015

Alisha Frazer  
1115 Byron  
Waterloo, IA 50702

Dear Child Care Provider,

This letter is in regards to the October 6, 2015 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

- ☐ 441 IAC 110.4 Limit. Except as provided in subrule 110.4(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.

***Over numbers. Issue addressed.***

- ☐ 441 IAC 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

***Kitchen is to the point that provider indicated day care children are not allowed in this room. The children eat at a small children's table with children sized chairs in the living room.***

***The kitchen table was covered with miscellaneous items so that there was no empty spot to sit at.***

***The kitchen counters were covered with miscellaneous items including dirty dishes.***

***The kitchen sink was full of dirty dishes needing to be washed.***

***The children would need to go through the kitchen to gain access to the secondary exit and or basement. There were items which could inhibit safe passage on the kitchen floor and at the entry way of the door to exit outside to the back yard.***

***There were gallon (if not bigger) jugs of water sitting on the kitchen counter which need to be removed to either the basement or outside.***

***Tools in the kitchen (on the counter, floor, etc.) need to be removed. There were tools plugged into outlets above the counter.***

**441 IAC 110.9(1) SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME CATEGORY "B"**

☐ 441 IAC 110.9(1)"a" No more than six children not attending kindergarten or a higher grade level shall be present at any one time

***Over numbers.***

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations within the next 45 days.**

☒ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home **by DHS.**

Please do not hesitate to contact me at DHS at 319-292-2419 if you have any questions regarding this letter.

Sincerely,

Toni Brown  
Social Worker II



Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 319-233-0804.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).